

## **COVER LETTER**

April 28, 2000  
Bob Smith, M.D.  
145 K Street  
Santa Fe, NM 22205

Dear Doctor Smith:

I am writing in response to your advertisement in the April 21, 2000 issue of *Psychiatric News* for the position of Chief, Department of Psychiatry, at Doctors Hospital.

As you can see from my enclosed curriculum vitae, I have been employed in an inpatient setting since completing my residency in 1994, specializing in psychopharmacology. I currently hold licenses to practice in both Texas and New Mexico.

I am now seeking a leadership position where I can offer my experience in psychopharmacology and inpatient psychiatry. I have a strong interest in relocating to Santa Fe, my place of birth.

I look forward to learning more about your practice and discussing how my experience might contribute to its growth. You can reach me at my home, anytime after 7:00 p.m. (999-333-5757), or at Park Center Hospital (999-222-4939),

Monday, Wednesday, and Friday mornings from 8:00 a.m. to 11:30 a.m. Your discretion when leaving a message at my office will be appreciated.

Sincerely,  
Jane E. Doe, M.D.

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