

APPENDIX B
COVER LETTER AND CURRICULUM VITAE

April 28, 2000

Bob Smith, M.D.
145 K Street
Santa Fe, NM 22205

Dear Doctor Smith:

I am writing in response to your advertisement in the April 21, 2000 issue of *Psychiatric News* for the position of Chief, Department of Psychiatry, at Doctors Hospital.

As you can see from my enclosed curriculum vitae, I have been employed in an inpatient setting since completing my residency in 1994, specializing in psychopharmacology. I currently hold licenses to practice in both Texas and New Mexico.

I am now seeking a leadership position where I can offer my experience in psychopharmacology and inpatient psychiatry. I have a strong interest in relocating to Santa Fe, my place of birth.

I look forward to learning more about your practice and discussing how my experience might contribute to its growth. You can reach me at my home, anytime after 7:00 p.m. (999-333-5757), or at Park Center Hospital (999-222-4939), Monday, Wednesday, and Friday mornings from 8:00 a.m. to 11:30 a.m. Your discretion when leaving a message at my office will be appreciated.

Sincerely,

Jane E. Doe, M.D.
123 Main St.
Walnut, TX 00221
Home: (999) 333-5757
Office: (999) 222-4939
E-mail: jdoe@asd.com

CURRICULUM VITAE

Jane E. Doe, M.D.
123 Main St.
Walnut, TX 00221

Home Telephone: (999) 333-5757
Office Telephone: (999) 222-4939
E-mail: jdoe@asd.com

LICENSURE/CERTIFICATION

Licensure FLEX, 1990
Texas, 1990
New Mexico, 1993

Certification: Board Certified, Psychiatry, American Board of Psychiatry and
Neurology, April 1996

EDUCATION/TRAINING

1991 - 1994 Psychiatry Residency
Texas Medical Center, East Walnut, Texas

1990 - 1991 Internship in Internal Medicine
Texas Medical Center, East Walnut, Texas

1986 - 1990 M.D. Georgetown University School of Medicine, Washington, D.C.

1982 - 1986 B.S. Fordham University, Magna Cum Laude, Bronx, New York
(Major - Chemistry)

PROFESSIONAL EXPERIENCE

6/95 - Present Private Practice
10 Logan St.
Pecan, Texas 03333

Provide individual and group diagnostic and psychotherapeutic
services as well as family therapy in private office setting for
approximately 10 hours a week.

7/94 – Present Staff Psychiatrist, Park Center Hospital,
1165 Hospital Drive
Pecan, Texas 03333

Inpatient treatment of adolescents and adults on a 35-bed acute care general psychiatric unit. Provide direct patient care which includes psychiatric evaluations, psychopharmacology, and limited psychotherapy, as well as supervision of other mental health professionals, including psychologists, clinical social workers, and nurses.

STAFF PRIVILEGES

1994 – Present Park Center Hospital, Pecan, Texas

PROFESSIONAL SOCIETIES/MEMBERSHIPS

American Psychiatric Association
Texas Psychiatric Society
American Medical Association

PUBLICATIONS/PRESENTATIONS

1996 Doe, Jane E.; Goode, John H.: *Street Drugs*, J.D. York and T.L. Mogen (Eds.) New York: Paramount Press, 1996

May, 1995 American Psychiatric Association Annual Meeting,
New York, New York. Workshop: Psychotropic Drug Update

REFERENCES FURNISHED UPON REQUEST