

Registration and Course Enrollment

REGISTRATION FEE SCHEDULE

**DO NOT FAX OR MAIL REGISTRATION AFTER
ADVANCE DEADLINE: APRIL 4, 2008 @ 11:59 P.M. EST**

APA MEMBERS

	ADVANCE	ON SITE
■ Full-Time Registration (North American Members)	\$270	\$345
■ Full-Time Registration (International Members) (See pages 6-7 for full-time fee for international members by country)	\$270-\$495	\$345-\$570
■ Members-in-Training (Member Class MT)	\$ 75	\$ 85
■ Daily Registration, per day (North American Members)	\$140	\$175
■ Daily Registration, per day (International Members)	\$245	\$320
■ Medical Students	0	0

NONMEMBERS

■ Full-Time Registration **	\$825	\$905
■ Nonmember Residents*, Students*, Advocacy Group Members*, or Mental Health Chaplains*	\$115	\$125
■ Daily Registration, per day (all "Nonmember" categories)	\$430	\$485
■ Medical Students *	0	0

FAMILY MEMBER REGISTRATION

■ One per Full-Time Registrant (see detailed instructions 2 below) A family member badge entitles the registrant to ride the shuttle bus, attend scientific sessions, and visit the exhibit hall.	\$ 115	\$125
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* See below for references to: Nonmember Residents, Students, Advocacy Group Members, Mental Health Chaplains, or Medical Students.

Contact APA (1-888-357-7924 or apa@psych.org) to find out whether you qualify for a rebate by applying for APA membership on site. Or join today and save money on your registration fee, if your application is approved by **April 1, 2008. **Please note the difference in fees for advance versus on-site registration.** Registering and enrolling in advance will eliminate having to wait in long lines on site. You are encouraged to enroll in courses early to avoid the potential disappointment of having your chosen courses fully subscribed.

INSTRUCTIONS & PROCEDURES - PLEASE READ CAREFULLY

REGISTRATION

THREE WAYS TO REGISTER!

- **ONLINE at advance rates until 11:59 p.m. EST April 4.** On-site rates from April 5–May 8, through APA's home page (www.psych.org)
- **FAX FORM** to 703-907-1097
The above two methods are for **credit card payment only** and are available 24 hours a day. These are the fastest ways to register. **Please do not subsequently mail your form.**
- **MAIL FORM & PAYMENT** (payable to American Psychiatric Association) to APA Registrar, Department 235, Washington, DC 20055-0235.

DO NOT MAIL/FAX FORM AFTER APRIL 4.

1. Fill in your membership number (if unknown, leave blank), name, degree, and complete mailing address as you want it to appear on your badge. Please abbreviate if necessary. *Your name, city, state, or country will appear on your Annual Meeting badge and may also be published.*
2. **Family Member Registration:** Only **one family member** is allowed to register with each full-time registrant and **cannot be an APA member**. The family member must reside in your household and be able to receive mail at your same mailing address. Identification may be required. The "Family Member" category is intended for a spouse or significant other who is *not* an APA member.
3. If you are registering for a specific day only, indicate that day in the box provided in **section 3**.
4. Indicate amount enclosed in **section 3**.

CONFIRMATION

If you do not receive registration and/or course enrollment confirmation within four weeks of sending your form, call toll-free 1-888-357-7924 or 703-907-7300, or email: apa@psych.org.

REGISTRATION FEE EXEMPTION AND REDUCTION POLICY

NOTE: There are no exemptions or reduced fees for courses.

Registration fees are waived only for:

- **Course Director/Faculty**
- **APA Honorary Fellows** (does not include APA Fellows, Distinguished Fellows, Distinguished Life Fellows, Life Fellows).
- **Medical Students** (with valid ID).
- **District Branch Executive Staff** (who are not APA members).

The following categories cannot register online because verification is required:

Nonmember Medical Students: To qualify, proper identification (a copy of your valid medical student I.D. card or letter from an instructor) **MUST** be received with your registration form.

Nonmedical Students: Full-time students only. Valid full-time student I.D. card or other official documentation is required.

Nonmember Advocacy Group Member or Mental Health Chaplain: To qualify for the discount proof must be enclosed.

Nonmember Psychiatric Residents: To qualify for a reduced fee, a letter from an instructor or director of training, verifying your status as a psychiatric resident must be enclosed.

If you qualify for a registration fee exemption, please indicate the reason in the space provided in section 3 of the advance registration form.

TYPE OF PAYMENTS

VISA, MasterCard, American Express, money order, or a check in U.S. funds **ONLY**, payable to the American Psychiatric Association, will be accepted as payment for registration and course enrollment fees.

WIRE TRANSFERS, PURCHASE ORDERS, AND PAYMENT VOUCHERS ARE NOT ACCEPTED.

If you are paying by VISA, MasterCard, or American Express, please fill out the "Payment by Credit Card" in **section 3**.

1. Copy your account number and expiration date EXACTLY as they appear on your credit card, and indicate the amount to be charged.
2. Sign the charge authorization.
3. If you are paying by credit card, you may register online through APA's home page or fax your completed form to the APA Registrar at 703-907-1097. **To avoid duplicate registration and duplicate charges, DO NOT SUBSEQUENTLY MAIL YOUR FORM.**
4. Telephone registration is not accepted.
5. Please **double-check** the fees enclosed so that processing of your registration and course enrollment is not delayed. All payment must accompany your form. Course spaces will not be reserved if proper fees are not received.

GROUP REGISTRATION

Groups are considered five (5) or more registrants. Please refer to pages 9-10 for complete instructions and a group registration form. **Groups are now able to register online by credit card** (VISA, MasterCard, or American Express only). **Wire transfers, bank transfers, purchase orders, and vouchers are not accepted.** When registering at any of the reduced rates (i.e. resident, student), proof must be provided, and therefore, you *cannot* register online. All mailed or faxed group registrations must be submitted on the group registration form found on page 10.

1. Confirmations will be sent to the group contact only.
2. Mailed or faxed registrations received after the deadline date (April 4) will be returned. Online registration will be available at the on-site rate from April 5-May 8.
3. Group Cancellation/Processing Fees:
 - \$25.00 processing fee to cancel by the April 25 deadline;
 - \$10.00 fee per course to cancel course by the April 25 deadline;
 - \$55.00 processing fee to change or replace names by the April 25 deadline;
 - \$80.00 per name change/replacement on site, which can only be made by the

contact person listed on the group registration form.

4. If you have questions concerning group registration, please contact the Assistant Registrar at 703-907-7300 or by email: tmoore@psych.org.

COURSE ENROLLMENT

COURSE FEES	ADVANCE	ON SITE
Half-Day (4 hrs)	\$105	\$135
Full-Day (6 hrs)	\$165	\$195
Full-Day (8 hrs)	\$205	\$270

You must be registered for the meeting before you can enroll in courses. **Please consult the Course Brochure before completing this section.**

1. Use **section 2** of the registration form (page 8) to indicate course selections. Write the course number(s) under the appropriate day and time of the week. For example, if you select courses 2 and 10, both on Saturday, indicate them on the enrollment form under the correct times (i.e., 8-12 and 1-5). In the event that both course 2 or 14 are filled and you desire an alternate selection, add that selection on the line that states, "alternate" under the appropriate day and time. When enrolling in courses, be sure not to overlap half-day and full-day courses on the same day.
2. **REMIT FEES FOR FIRST CHOICE SELECTIONS ONLY.** Do not include additional fees to cover alternate choices.
3. If the course(s) you have selected is not available, and no alternate choice is available, the applicable fee(s) will be refunded to you or will not be charged to your credit card.
4. Enter the amount enclosed for courses on the appropriate line of **section 3**. All fees must accompany this form in order for us to process your enrollment. If you have questions regarding enrollment, contact the course staff at 703-907-7378, or email: apa@psych.org.

KEY DATES AND CANCELLATION POLICY

DEADLINE FOR COURSE ENROLLMENT IS APRIL 4, 2008

After April 4, mailed or faxed advance registrations and/or course enrollments will NOT be processed. You will be able to register online at the on-site registration fee up until May 8, or you will need to register and enroll on site.

COURSE REFUNDS

After April 25, absolutely **no** course refunds will be granted or changes in course selections permitted. **Written** notice of cancellations or changes received **postmarked by April 25** will be honored, less a \$10.00 processing fee per course. There will be no exceptions to the refund policy. Address correspondence to:

Course Assistant
 American Psychiatric Association
 1000 Wilson Boulevard, Suite 1825
 Arlington, VA 22209-3901
 Fax: 703-907-1090
 Email: apa@psych.org

REGISTRATION REFUNDS

After April 25, absolutely no changes in registration or refunds will be granted. Written requests emailed, faxed, or postmarked by **April 25** will be honored, less a \$25.00 processing fee. **Refunds for no-shows or incorrect registration class are not permitted. There will be no exceptions to the refund policy.** Address requests to:

American Psychiatric Association
 Registrar
 1000 Wilson Boulevard, Suite 1825
 Arlington, VA 22209-3901
 Fax: 703-907-1097
 Email: apa@psych.org

REGISTRATION TIPS

Register in advance to save money and avoid waiting in long lines on site. You must be registered for the meeting to ride the shuttle buses, attend sessions, and/or visit the exhibit hall.

A registered exhibitor will receive a red badge, which will allow access only to his/her booth in the exhibit hall and to ride the shuttle bus. If an exhibitor wants to attend sessions, he/she must register for the meeting and pay the appropriate fee.

Registration Fees for Internati

COUNTRY	ADVANCE	ON SITE
Afghanistan	\$270	\$345
Albania	\$345	\$420
Algeria	\$345	\$420
Andorra	\$495	\$570
Angola	\$345	\$420
Anguilla	\$495	\$570
Antarctica	\$495	\$570
Antigua Barbuda	\$495	\$570
Argentina	\$420	\$495
Armenia	\$345	\$420
Aruba	\$495	\$570
Australia	\$495	\$570
Austria	\$495	\$570
Azerbaijan	\$345	\$420
Bahamas	\$495	\$570
Bahrain	\$495	\$570
Bangladesh	\$270	\$345
Barbados	\$495	\$570
Belarus	\$345	\$420
Belgium	\$495	\$570
Belize	\$420	\$495
Benin	\$270	\$345
Bermuda	\$495	\$570
Bhutan	\$345	\$420
Bolivia	\$345	\$420
Bosnia and Herz	\$345	\$420
Botswana	\$420	\$495
Bouvet Island	\$495	\$570
Brazil	\$420	\$495
Brunei Darussala	\$495	\$570
Bulgaria	\$420	\$495
Burkina Faso	\$270	\$345
Burundi	\$270	\$345
BVI	\$495	\$570
Cambodia	\$270	\$345
Cameroon	\$270	\$345
Canada	\$270	\$345
Cape Verde	\$345	\$420
Cayman Islands	\$495	\$570
Cent African Rep	\$270	\$345
Chad	\$270	\$345
Chile	\$420	\$495
China	\$345	\$420
Christmas Island	\$495	\$570
Cocos Islands	\$495	\$570
Colombia	\$345	\$420
Comoros	\$270	\$345
Congo	\$270	\$345
Cook Islands	\$495	\$570
Costa Rica	\$420	\$495
Cote D Ivoire	\$270	\$345
Croatia	\$420	\$495
Cuba	\$345	\$420
Cyprus	\$495	\$570
Czech Republic	\$495	\$570
Denmark	\$495	\$570
Djibouti	\$345	\$420
Dominica	\$420	\$495

COUNTRY	ADVANCE	ON SITE
Dominican Rep	\$345	\$420
East Timor	\$270	\$345
Ecuador	\$345	\$420
Egypt	\$345	\$420
El Salvador	\$345	\$420
Eq Guinea	\$420	\$495
Eritrea	\$270	\$345
Estonia	\$495	\$570
Ethiopia	\$270	\$345
Falkland Islands	\$495	\$570
Faroe Islands	\$495	\$570
Fiji	\$345	\$420
Finland	\$495	\$570
France	\$495	\$570
French Guiana	\$495	\$570
French Polynesia	\$495	\$570
Gabon	\$420	\$495
Gambia	\$270	\$345
Georgia	\$345	\$420
Germany	\$495	\$570
Ghana	\$270	\$345
Gibraltar	\$495	\$570
Greece	\$495	\$570
Greenland	\$495	\$570
Grenada	\$420	\$495
Guadeloupe	\$495	\$570
Guatemala	\$345	\$420
Guinea	\$270	\$345
Guinea Bissau	\$270	\$345
Guyana	\$345	\$420
Haiti	\$270	\$345
Heard Islands	\$270	\$345
Honduras	\$345	\$420
Hong Kong	\$495	\$570
Hungary	\$420	\$495
Iceland	\$495	\$570
India	\$270	\$345
Indonesia	\$345	\$420
Iran	\$345	\$420
Iraq	\$345	\$420
Ireland	\$495	\$570
Israel	\$495	\$570
Italy	\$495	\$570
Jamaica	\$345	\$420
Japan	\$495	\$570
Jordan	\$345	\$420
Kazakhstan	\$420	\$495
Kenya	\$270	\$345
Kiribati	\$345	\$420
Kuwait	\$495	\$570
Kyrgyzstan	\$270	\$345
Laos	\$270	\$345
Latvia	\$420	\$495
Lebanon	\$420	\$495
Lesotho	\$345	\$420
Liberia	\$270	\$345
Libya	\$420	\$495
Liechtenstein	\$420	\$495

ional APA Members

COUNTRY	ADVANCE	ON SITE
Lithuania	\$420	\$495
Luxembourg	\$495	\$570
Macau	\$495	\$570
Macedonia	\$345	\$420
Madagascar	\$270	\$345
Malawi	\$270	\$345
Malaysia	\$420	\$495
Maldives	\$345	\$420
Mali	\$270	\$345
Malta	\$495	\$570
Marshall Islands	\$345	\$420
Martinique	\$495	\$570
Mauritania	\$270	\$345
Mauritius	\$420	\$495
Mayotte	\$420	\$495
Mexico	\$420	\$495
Moldova	\$345	\$420
Monaco	\$495	\$570
Mongolia	\$270	\$345
Montserrat	\$270	\$345
Morocco	\$345	\$420
Mozambique	\$270	\$345
Myanmar	\$270	\$345
Nambia	\$345	\$420
Nauru	\$270	\$345
Nepal	\$270	\$345
Neth Antilles	\$495	\$570
Netherlands	\$495	\$570
New Caledonia	\$495	\$570
New Zealand	\$495	\$570
Nicaragua	\$345	\$420
Niger	\$270	\$345
Nigeria	\$270	\$345
Niue	\$270	\$345
Norfolk Island	\$495	\$570
North Korea	\$495	\$570
Northern Mariana	\$420	\$495
Norway	\$495	\$570
Oman	\$420	\$495
Pakistan	\$270	\$345
Palau	\$420	\$495
Panama	\$420	\$495
Papua New Guinea	\$270	\$345
Paraguay	\$345	\$420
Peru	\$345	\$420
Philippines	\$345	\$420
Pitcairn	\$270	\$345
Poland	\$420	\$495
Portugal	\$495	\$570
Qatar	\$495	\$570
Reunion	\$270	\$345
Romania	\$420	\$495
Russian Fed	\$420	\$495
Rwanda	\$270	\$345
Saint Lucia	\$420	\$495
Samoa	\$345	\$420
San Marino	\$495	\$570

COUNTRY	ADVANCE	ON SITE
Sao Tome	\$270	\$345
Saudi Arabia	\$495	\$570
Senegal	\$270	\$345
Serbia & Montenegro	\$420	\$495
Seychelles	\$420	\$495
Sierra Leone	\$270	\$345
Singapore	\$495	\$570
Slovakia	\$420	\$495
Slovenia	\$495	\$570
Solomon Islands	\$270	\$345
Somalia	\$270	\$345
South Africa	\$420	\$495
South Georgia Is	\$495	\$570
South Korea	\$270	\$345
Spain	\$495	\$570
Sri Lanka	\$345	\$420
St Helena	\$270	\$345
St Kitts Nevis	\$420	\$495
St Pierre	\$495	\$570
St Vincent	\$420	\$495
Sudan	\$270	\$345
Suriname	\$345	\$420
Svalbard Islands	\$495	\$570
Swaziland	\$345	\$420
Sweden	\$495	\$570
Switzerland	\$495	\$570
Syria	\$345	\$420
Taiwan	\$345	\$420
Tajikistan	\$270	\$345
Tanzania	\$270	\$345
Thailand	\$345	\$420
Togo	\$270	\$345
Tokelau	\$270	\$345
Tonga	\$345	\$420
Trinidad Tobago	\$495	\$570
Tunisia	\$345	\$420
Turkey	\$420	\$495
Turkmenistan	\$345	\$420
Turks and Caicos	\$495	\$570
Tuvalu	\$270	\$345
UAE	\$495	\$570
Uganda	\$270	\$345
Ukraine	\$345	\$420
United Kingdom	\$495	\$570
United States	\$270	\$345
Uruguay	\$420	\$495
Uzbekistan	\$270	\$345
Vanuatu	\$345	\$420
Vatican City	\$495	\$570
Venezuela	\$420	\$495
Vietnam	\$270	\$345
Wallis Islands	\$270	\$345
Western Sahara	\$270	\$345
Yemen	\$270	\$345
Zaire	\$270	\$345
Zambia	\$270	\$345
Zimbabwe	\$270	\$345